

Lab - 1

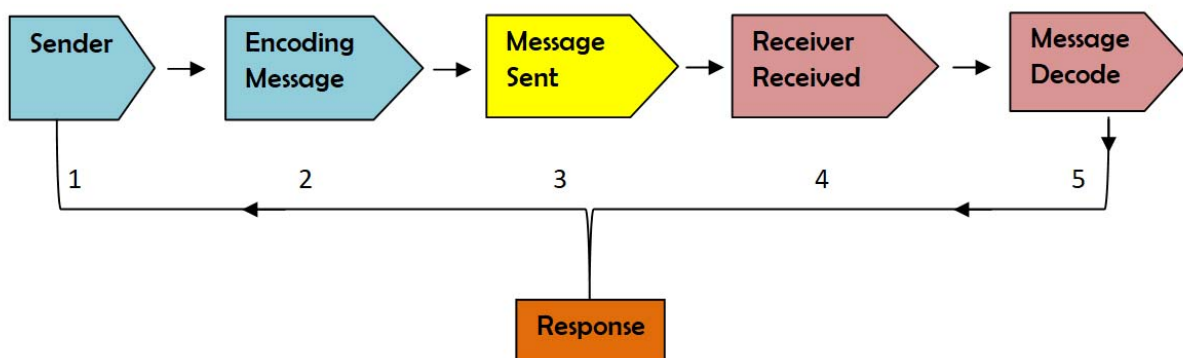
Topic: Communication Cycle

Date: _____

● What is communication cycle?

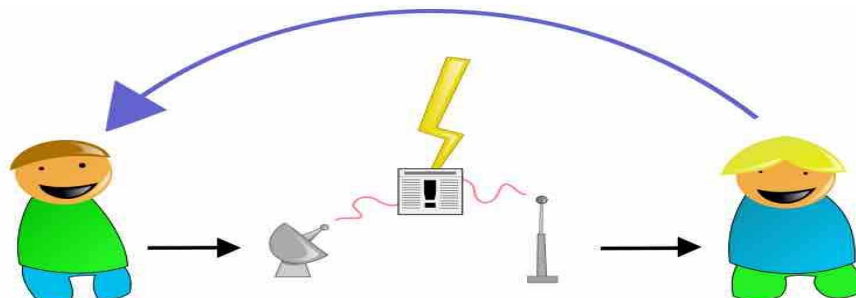
It is a process to send a message to one or many. The sender encodes a message and sends it through a chain. A familiar language and a similar medium are required for a proper communication. When receiver receives the message one has to decode it. After decoding it, the action must give a response. If the message received is the same as the message sent, there will be a proper response. If not the process remains incomplete. This whole process is known as communication cycle.

Communication Cycle



● What is Noise

When we communicate, we desire that the message received should be the same as the message sent. But it is not always the same. Sometimes this is due to the presence of noise. "Noise is defined as any unplanned interference in the communication environment, which caused hindrance in the transmission of the message."

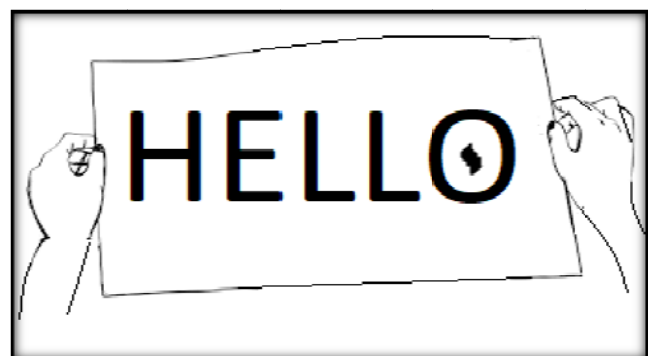
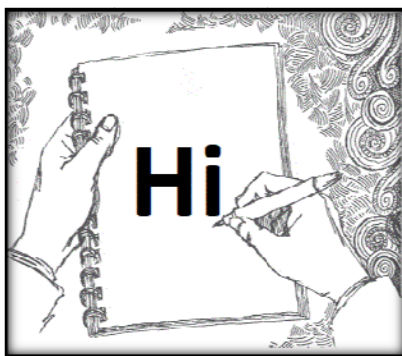
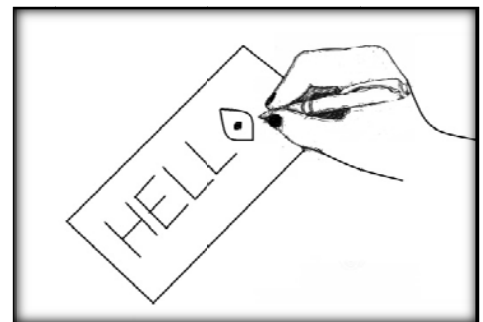
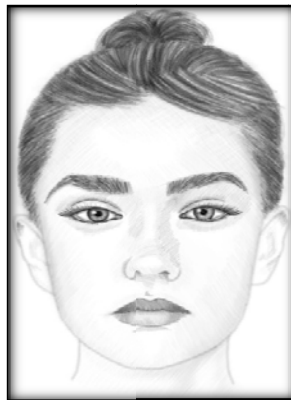


● Match following words with given pictures related to communication cycle.


[Sender, Encoding, Sent, Receiver, Received, Decode, Feedback]



Sender



● Read the letter and answer following questions in one word

	<p>M K Gandhi Hardvar, Phalgun shudi 3, Monday</p>	
	<p>To, Ashram Children</p> <p>Sub: Watch your friends</p> <p>Boys and girls,</p> <p>Children are innocent, loving and benevolent by nature. Evil comes in only when they become older. They are innocent even in their mischief. If this holds good in your case, each of you should serve others, helping them to rise higher and saving them from a fall. You should watch and if necessary warn one another. Your watch should not be like that of a policeman but of God. God watches us all not with a view to punish but to chasten. Such should be the nature of your watch also. You must teach others what they do not know. Whoever speaks an untruth should be lovingly turned away from it. Remember, you must keep the promise you have made.</p> <p style="text-align: right;"></p>	

1. Who is the sender of the message? _____
2. To whom the message is sent? _____
3. Who will decode it? _____
4. What is the message about? _____
5. What is the medium of the message? _____
6. By whom the Feedback will be given? _____

● **Fill in the blanks about the essentials of effective communication.**

1. A common communication _____.
2. Cooperation between the sender and _____.
3. Communication always takes place in a _____ set-up.
4. Proper encoding and _____ of the message.
5. Receipt of the desired response as _____.
6. _____ is the indicator of effective communication.

● **Think of the following situations and write a proper communication medium for each.**

(1) A teacher is taking lecture in the class room. She wants to communicate homework for tomorrow.

(2) A car driver wants to overtake a bus but the bus driver is not allowing him to overtake.

(3) A collegian is on the way to his home. Her mother wants him to bring a pouch of milk while coming back. What will his mother do communicate the message.

(4) A wife wants to ask her husband about what he like would for dinner tonight. As the husband is in a meeting he could not pick up the phone. How to convey the message?

(5) A retired old man does not use a smart phone. Guide him to sell his house immediately.

(6) After the independence of our country. Government wanted to appoint civil engineers in various departments. Which will be the best way for this purpose?

(7) In 1975 a young lady was living alone in a remote village. She wanted to pass on a message to his husband who was working in a city. Her husband was literate but she was not. How would you help her?
